## EIH Associated Hotels Limited

CIN: L92490TN1983PLC009903 Corporate Office: 7, Sham Nath Marg, Delhi-110 054

Telephone: 91-11-2389 0505

 $We b site: \underline{www.eihassociatedhotels.in}, email: is dho@oberoiroup.com$ 

25<sup>th</sup> May 2023

The National Stock Exchange of India

Limited

Exchange Plaza, 5<sup>th</sup> Floor Plot No.C/1, G Block

Bandra Kurla Complex Bandra (East)

Mumbai -400 051

**Code: EIHAHOTELS** 

The BSE Limited

Corporate Relationship Dept. 1st Floor, New Trading Ring

Rotunda Building

Phiroze Jeejeebhoy Towers

Dalal Street, Fort, Mumbai-400001

Code: 523127

Sub: Annual Secretarial Compliance Report for the Financial Year ended 31st March 2023

Sir / Ma'am,

Pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. CIR/CFD/CMD1/27 /2019 dated 8th February 2019, we are enclosing herewith Annual Secretarial Compliance Report of the Company for the Financial Year ended 31st March 2023, issued by M/s. JUS & Associates, Company Secretaries.

Kindly take the above on record.

Thank you,

Yours faithfully

For EIH Associated Hotels Limited

Tejasvi Dixit Company Secretary

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Company Secretaries

# ANNUAL SECRETARIAL COMPLIANCE REPORT For the year ended March 31, 2023

[Pursuant to Circular No. CIR/CFD/CMD1/27/2019 dated February 8, 2019 issued by Securities and Exchange Board of India, as amended]

To, The Members, **EIH Associated Hotels Limited** 1/24, GST Road, Meenambakkam, Chennai-600027

We have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by **EIH Associated Hotels Limited** (hereinafter referred as 'the listed entity'), having its Registered Office at 1/24, GST Road, Meenambakkam, Chennai-600027. Secretarial Review was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing our opinion thereon.

Based on our verification of the listed entity's books, papers, minutes books, forms and returns filed and other records maintained by the listed entity and also the information provided by the listed entity, its officers, agents and authorized representatives during the conduct of Secretarial Review, we hereby report that in our opinion, the listed entity has, during the review period covering the financial year ended on March 31, 2023, complied with the statutory provisions listed hereunder and also that the listed entity has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

#### We have examined:

- a) all the documents and records made available to us and explanations provided by EIH Associated Hotels Limited ("the listed entity"),
- b) the filings/ submissions made by the listed entity to the Stock Exchanges,
- c) website of the listed entity,
- d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the financial year ended March 31, 2023 ("Review Period") in respect of compliance with the provisions of:

- i) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") as amended from time to time and the Regulations, circulars, guidelines issued there under; and
- ii) the Securities Contracts (Regulation) Act, 1956 ("SCRA") as amended from time to time, rules made there under and the Regulations, circulars, guidelines issued there under by the Securities and Exchange Board of India ("SEBI").

The specific Regulations, whose provisions have been examined, include:

- a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time.
- b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018, as amended from time to time; these regulations were not applicable to the listed entity during the Review Period since the Company did not raise any money from the public or through rights issue and hence, these regulations have not been examined for the purpose of this report.

#### Company Secretaries

- c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011, as amended from time to time.
- d) Securities and Exchange Board of India (Buy-back of Securities) Regulations, 2018, as amended from time to time; these regulations were not applicable to the listed entity during the Review Period since the Company did not buy-back any of its securities and hence, these regulations have not been examined for the purpose of this report.
- e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021, as amended from time to time; these regulations were not applicable to the listed entity during the Review Period since the Company does not have any such scheme in operation and hence, these regulations have not been examined for the purpose of this report.
- f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021, as amended from time to time; these regulations were not applicable to the listed entity during the Review Period since the Company did not raise any money through non-convertible securities and hence, these regulations have not been examined for the purpose of this report.
- g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, as amended from time to time and compliance with the Structured Digital Database.
- h) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2021, as amended from time to time; these regulations did not become applicable to the listed entity during the Review Period and hence, these regulations have not been examined for the purpose of this report. and circulars/guidelines issued there under.

We hereby report that, during the Review Period the compliance status of the listed entity is as under:

S.No	Particulars	Compliance	Observations/
		Status	Remarks by PCS
		(Yes/No/NA)	
1.	Secretarial Standards:		
	The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI) as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes	
2.	Adoption and timely updation of the Policies:		
	<ul> <li>All applicable policies under SEBI Regulations are adopted with the approval of Board of Directors of the listed entity</li> <li>All the policies are in conformity with SEBI Regulations and has been reviewed &amp; timely updated as per the regulations/circulars/guidelines issued by</li> </ul>	Yes	
	SEBI		

# Jus & Associates Company Secretaries

3.	Maintenance and disclosures on Website:	
	<ul> <li>The listed entity is maintaining a functional website</li> <li>Timely dissemination of the documents/ information under a separate section on the website</li> <li>Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/ section of the website</li> </ul>	Yes Yes Yes
4.	Disqualification of Director:	
	None of the Director of the Company are disqualified under Section 164 of Companies Act, 2013	Yes
5.	Details related to Subsidiaries of listed entities have been examined w.r.t.:	
	<ul><li>(a) Identification of material subsidiary companies</li><li>(b) Disclosure requirement of material as well as other subsidiaries</li></ul>	Yes Yes
6.	Preservation of Documents:	
	The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015	Yes
7.	Performance Evaluation:	
	The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of financial year as prescribed in SEBI Regulations.	Yes
8.	Related Party Transactions:	
	(a) The listed entity has obtained prior approval of Audit Committee for all Related party transactions; or	Yes
	(b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ ratified/ rejected by the Audit Committee, in case no prior approval has been obtained.	Yes
9.	Disclosure of events or information:	
	The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes

## Company Secretaries

10.	Prohibition of Insider Trading:  The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015	Yes
11.	Actions taken by SEBI or Stock Exchange(s), if any:  No action(s) taken against the listed entity/ its promoters/directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder except as provided under separate paragraph herein after.	Yes, no action taken
12.	Additional Non-compliances, if any:  No additional non-compliance observed for all SEBI regulation/circular/guidance note etc.	Yes, no additional non-compliance

Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated 18th October, 2019 are as under:

S.No	Particulars	Compliance	Observations/
		status	Remarks by PCS
		(Yes/No/NA)	·
1.	Compliances with the following conditions while appointing	g/re-appointing a	an auditor
	i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or	NA	Statutory auditor did not resign during the year.
	ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or	NA	Statutory auditor did not resign during the year.
	iii. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year.	NA	Statutory auditor has not resigned during the year.
2.	Other conditions relating to resignation of statutory auditor-		
	<ul> <li>Reporting of concerns by Auditor with respect to the listed entity/its material subsidiary to the Audit Committee:</li> </ul>		

#### Company Secretaries

	a) In case of any concern with the management of the listed entity/material subsidiary such as non availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee shall receive such concern directly and immediately without specifically waiting for the quarterly Audit Committee meetings.	t t t	Statutory auditor did not resign during the year.
	b) In case the auditor proposes to resign, al concerns with respect to the propose resignation, along with relevant documents habeen brought to the notice of the Audi Committee. In cases where the propose resignation is due to non-receipt of information explanation from the company, the auditor ha informed the Audit Committee the details o information / explanation sought and no provided by the management, as applicable.	1   5   5   5   5   5   5   5   5   5	Statutory auditor did not resign during the year.
	c) The Audit Committee / Board of Directors, a the case may be, deliberated on the matter or receipt of such information from the auditor relating to the proposal to resign as mentione above and communicate its views to the management and the auditor.  ii. Disclaimer in case of non-receipt of information:	n r i	Statutory auditor did not resign during the year.
	The auditor has provided an appropriate disclaimer in		Statutory auditor
	its audit report, which is in accordance with the Standards of Auditing as specified by ICAI / NFRA in case where the listed entity/ its material subsidiary has not provided information as required by the auditor.		did not resign during the year.
3.	The listed entity / its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in Annexure- A in SEBI Circula CIR/CFD/CMD1/114/2019 dated 18th October, 2019.		Statutory auditor did not resign during the year.

The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued there under, except in respect of matters specified below:

S.No	Compliance	Regul	Deviati	Actio	Type of	Detai	Fine	Observati	Manag	Remar
	Requirement	ation/	ons	n	Action	ls of	Amoun	ons/Rem	ement	Ks
	(Regulations/	Circul		Taken	(Advisory/Cla	Viola	Т	arks of	Respon	
	circulars/guid	ar No.		by	rification/Fin	Tion		the	se	
	elines				e/Show			Practicin		
	including				Cause			g		
	specific				Notice/			Company		
	clause)				Warning,			Secretary		
	,				etc.)			•		

#### **Company Secretaries**

Not applicable

The listed entity has taken the following actions to comply with the observations made in previous reports:

S.No	Compliance	Regul	Deviati	Actio	Type of	Detai	Fine	Observati	Manag	Remar
	Requirement	ation/	ons	n	Action	ls of	Amoun	ons/Rem	ement	ks
	(Regulations/	Circul		Taken	(Advisory/Cla	Viola	T	arks of	Respon	
	circulars/guid	ar No.		by	rification/Fin	Tion		the	se	
	elines			Ţ	e/Show			Practicin		
	including				Cause			g		
	specific				Notice/			Company		
	clause)				Warning,			Secretary		
	-				etc.)			•		
	Not applicable									

#### Assumptions & Limitation of scope and Review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- 2. Our responsibility is to certify based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of financial Records and Books of Accounts of the listed entity.
- 4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

# For Jus & Associates Company Secretaries

Ajay Kumar Jain Digitally signed by Ajay Kumar Jain Date: 2023.05.16 16:22:39 +05'30'

#### Dr. Ajay Kumar Jain

Proprietor

Membership Number: FCS -1551 Certificate of Practice Number: 21898 Firm Registration Number: S2010DE695800 Peer Review Certificate Number: 1325/2021

Date: May 16, 2023 Place: New Delhi

UDIN: F001551E000304227